

**NORTH MIDDLETON AUTHORITY**

**Board Meeting**

September 19, 2017

Place: North Middleton Authority  
Administration Building  
240 Clearwater Drive  
Carlisle, PA 17013

Time: 6:00 PM

Present: Authority members present were: Greg Lebo, Stanley Dye, Blaine Shatto and Bob Reisinger. Also present were Howard Butler of GHD, Engineer; David Parks, Solicitor; and Brian White, Chief Operator.

Visitors: None

**MINUTES:**

Mr. Lebo asked about a comment appearing on the last page of the Minutes of the August 21, 2017 meeting minutes. All agreed to get clarification at the next board meeting. Mr. Lebo then made a motion to approve the Minutes. Mr. Shatto seconded the motion, and it passed unanimously.

**VISITORS:**

No visitors were present.

**SOLICITOR'S REPORT:**

Mr. Park reported on the first amendment to the agreement with Mt. View Estates and said that an LLP has been created and is the current title holder. Mr. Hurley asked if everyone involved is happy with the agreement now as it stands, and Mr. Park indicated that they are and everything had been negotiated out. He added that he had four copies of the amendment at the meeting to be signed.

**ENGINEER'S REPORT:**

Mr. Butler did not present a formal written report, but stated that GHD finished the 90% review for Marion Avenue with Messrs. Koch and White last week. GHD is cleaning up a couple of outstanding items on that.

Mr. Koch had requested that GHD re-visit their preliminary estimate for the pump station project. The Authority has some large expenditures coming up with Carlisle Borough for our share of the jointly used interceptor. Mr. Butler expects to have the revised preliminary estimate within a week.

**MANAGER'S REPORT:**

Mr. Koch's written report was sent to Board Members prior to the evening's meeting. As he was not in attendance, Mr. White presented the report, which included:

Chlorine Booster Station: The chlorine booster station was inspected by DEP on August 21, 2017; the permit to operate the station was signed by DEP on August 22, 2017. We immediately began to test the equipment. After a few operational adjustments including some programming changes and a pump equipment modification, the station has been operating on a continuous basis. We continue to monitor the equipment and we are also monitoring the chlorine levels throughout the distribution area that this station will serve. All indicators are showing this station is working well. Chlorine levels have improved within the tank and distribution system. We will continue with monitoring the system and will smooth out highs and lows that are identified, as necessary.

Wertz Run Interceptor Upgrades: The project applications have been submitted to the various state agencies for approval. We have received approval from Cumberland County Conservation District that the plan is adequate to meet erosion and sedimentation control. We also have received an email for additional information from one DEP official in the Waterways and Wetlands Department and have responded to this request. We have requested an Administratively Complete letter from DEP to verify that the application is administratively complete. We have not yet received a reply back from DEP.

ALPHA engineering group is currently preparing plat drawings and deed descriptions for six properties from which we will need to acquire temporary construction easements. According to the 2009 agreement, additional easements are the responsibility of the Authority to obtain.

The Authority is currently working with Getty's attorneys drafting the first amendment to the 2009

agreement addressing the work to upgrade the Wertz Run Interceptor (discussed during Mr. Parks' report earlier in the meeting).

Brubacker Development: As reported last month, the final easement for offsite water and sewer improvements was signed by the property owner and is now recorded. Since then, we did receive and respond to a couple of emails from the developer/engineer, but otherwise it has been quiet.

Longs Gap Road Water Line Project: Provided an overview of a small water line extension north of Creek Road to Bellaire Avenue to serve five residential properties. A local contractor provided a general estimate to complete this work, using non-prevailing wage rates. The estimate also provided a cost to complete the work with traffic control vs. closing the road during daylight hours. In Mr. Koch's opinion, the estimate to complete this short extension is expensive. We do not have the available man-hours to complete this effort in-house without sacrificing coverage for other necessary duties. Mr. Koch wants to know how the Board wants to proceed and whether we should share the information with the property owners.

At the meeting, Mr. Hurley asked how large project numbers are divided out. He recalled that it used to be that about 20% was picked up by property owners and asked if this is still the case. Mr. Butler replied that, in order to evenly 'balance the books' so that everyone did it the same way, this method may have been used prior to tapping fee legislation being enacted. He added that on a small project where cost-sharing might not be spread evenly across the entire base, that scenario may not be practical. Mr. Hurley then said that we need to know what the cost-sharing formula would be for property owners. Mr. Dye asked if Creek Road properties would be the ones to start with, and the answer to his question was 'yes'. The Board discussed the direction the project would move from the Creek Road properties once they were completed. Mr. Shatto asked if it's worth going out for bids and Mr. Hurley answered not yet and suggested seeing if property owners are interested first. The consensus of the Board, however, is to do the project.

**SUPERVISORS' REPORT:**

None.

**TREASURER'S REPORT:**

Mr. Shatto reported on bills that were paid in August and stated that operating costs were as follows:

for water,	\$ 107,554.82
for sewer,	222,304.37

He made a motion to approve payment of the bills. Mr. Lebo seconded the motion and it carried unanimously. Mr. Shatto then made a motion to requisition from North Middleton Township:

for water,	\$ 59,493.08
for sewer,	59,727.04

Mr. Dye seconded the motion and it also carried unanimously.

Mr. Shatto then made a motion to approve:

**From the Orrstown Capital Account:**

<u>Req. #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
O-284	Borough of Carlisle	1 <sup>st</sup> & 2 <sup>nd</sup> Qtr Sewer Capital	\$ 7674.42
O-285	Blackbaud	FE Web Portal Implementation	1205.33
O-286	GHD, Inc.	Engineer-Marion Ave/ PR Pump Sta	51.00
O-287	N.L. Minich & Sons	Chlorine Booster Station	178.00
O-288	NorthEastern	Chlorine Booster Station	43.76
O-289	R.F. Fager	Chlorine Booster Station	40.94
O-290	Wilson Paving	Chlorine Booster Station	726.89

**From the Orrstown Capital Account (Cont'd):**

<u>Req. #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
O-291	The Meter Guy	Chlorine Booster Station	10536.00
O-292	GHD, Inc.	Engineer-Wertz Run Interceptor	1910.00

Mr. Lebo seconded the motion, and it passed unanimously.

**SECRETARY'S REPORT:**

Mr. Lebo commented that there were questions about bills in the communication this month, and he also noted that Sunoco will soon be boring under the reed beds. He asked Mr. White to let the Board know when that starts. The Board discussed the estimated boring depth and the process in general.

**PERSONNEL COMMITTEE:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

The meeting was adjourned at 6:30 PM.

Respectfully submitted,

Greg Lebo  
Secretary

Mary Dutchess  
Recording Secretary