

NORTH MIDDLETON AUTHORITY

Board Meeting

May 15, 2017

Place: North Middleton Authority
Administration Building
240 Clearwater Drive
Carlisle, PA 17013

Time: 6:00 PM

Present: Authority members present were: Jim Hurley, Bob Reisinger, Blaine Shatto, Stanley Dye and Greg Lebo. Also, present were Hannah Stewart of GHD, Engineers; David Park, Solicitor; and E. Lee Koch, Manager

Visitors: Linda Nopson

MINUTES:

A motion was made by Mr. Reisinger to approve the Minutes of the Board Meeting held on April 17, 2017. The motion was seconded by Mr. Lebo and it carried unanimously.

VISITORS:

Ms. Nopson stated to the Board that she was attending the meeting merely to observe.

SOLICITOR'S REPORT:

Mr. Park reported that he had no report, other than that Mr. Gilroy is waiting on the attorney for Brubacker to return a call.

ENGINEER'S REPORT:

Ms. Stewart reviewed a written summary of GHD's activities on behalf of the Authority:

Marion Avenue Pump Station Upgrade:

GHD is awaiting permit review. E&S Control Plan to Cumberland County Conservation District on March 8, 2017 - Approval was received earlier on this meeting date. WQM Pt II Permit to PA DEP on March 10, 2017,

(up to 75 business days for review). According to DEP's e-facts website, the permit was administratively complete May 2, 2017, and GHD has received some technical comments and has responded. Nothing has been heard yet regarding the GP-11 for water line crossing (on March 13, 2017, up to 96 business days for review). GHD will provide a 90% design submittal for review by May 19, 2017.

Brubacker Development: Tim Parthemore continues to review updates and is consulted as needed.

Chlorine Booster at the Elevated Water Tower Project and Miscellaneous Water: Chlorine Booster Station: On April 17, 2017, DEP issued the Public Water Supply construction permit.

Annual Report: A draft of the report should be ready for review by May 19, 2017. Ms. Stewart stated at the meeting that she is still waiting on one item from Messrs. Koch and White.

Additional at the Meeting: The Authority's responsibilities regarding the water expansion area were briefly discussed.

MANAGER'S REPORT:

Mr. Koch's written report was sent to Board Members prior to the evening's meeting. It included:

Survey Questionnaire for Longs Gap Water Distribution System: A copy of the survey summary was attached to Mr. Koch's report. There was a total of 244 letters sent representing approximately 271 dwelling units. As of May 4, 2017, 143 were returned and we had not received any others for a while; however, he stated at the meeting that Ms. Fuller informed him 6 more had been received. We want to post to web site and are asking if anyone is recommending any changes. A quick snap shot of the May 4th count is as follows:

- 105 "no" responses (73%)
- 25 "yes" responses (17%)
- 13 yes/no, maybe, perhaps or not really responses (10%)

Mr. Koch updated at the meeting that since he had written his report, a total of 148 surveys were now returned (62%); there were 109 who were opposed, 26 were in favor, and there were 13 maybes. The number

that were with filters of some kind but not defined as to what type of filtration they would have was 103 (70%); and those that had reports of dirty/smelly water was 21%. He said that the surveys were broken down by areas 1, 2, 3 and 4.

Mr. Reisinger asked if the "maybes" were because of cost uncertainty and Mr. Koch replied they were. Mr. Reisinger asked from an engineering standpoint, what it would take to get a rough idea of the construction cost, and Mr. Koch said we already have that information. Further discussion of particular areas in question occurred, and doing an analysis was discussed. Mr. Koch recommended that if it is decided to do an analysis, a process like the Act 537 should be completed, with sampling based upon science. In wrapping up the discussion, Mr. Koch recommended Mr. Reisinger speak with the township supervisors to apprise them of the survey results and if they wish to support possible further action.

Developments: **Brubaker Development-** There has not been much activity. We are still waiting on revisions for the Wentz easement. Mr. Koch had a nice meeting with Mr. Wentz, who would like to see language within the easement providing him with access to the water and sewer system within the development without any need to reimburse anyone for the use of the system. This would not include tapping fees or any normal connection fees. Mr. Koch later talked first with Mr. Gilroy, and then with developer Craig Hanson, who was okay with accommodating those provisions within the agreement. The developer also stated that he has the other documents in order and will initiate them once he has everything in place. He doesn't want to incur any more expenses until then.

Mountain View Estates Phase II: We had a field meeting with the developer, engineer, contractor and NMA staff to review the upgrade for the Wertz Run Interceptor. The engineer plans to submit for permits by July 1, 2017, which will put us behind to meet ideal conditions for constructing this season. We would like to receive from PA DEP an acknowledgment of the application with an administratively complete letter for the interceptor upgrade before we allow the developer to proceed with Phase II in Mountain View Estates.

Flusher: Vacuum truck was delivered on May 9, 2017, and we had training with the truck. The truck engine warning light came on, so we have not had the truck in the field since the training day. The truck was at Freightliner for service work. We will need to take our time with training everyone on operating this unit.

It is a large unit with numerous control settings and it is very powerful.

Chlorine Booster Station: We did receive the Public Water Supply Construction Permit from PA DEP. We are getting our building supplies and equipment lined up and we will begin with excavation this week to form the concrete pad. At the meeting, Mr. Koch added that we expect to dig footers tomorrow.

SUPERVISOR'S REPORT:

None.

TREASURER'S REPORT:

Mr. Shatto reported on bills that were paid in April and stated that operating costs were as follows:

for water,	\$	57,134.19
for sewer,		61,165.62

He made a motion to approve payment of the bills. Mr. Dye seconded the motion and it passed unanimously. Mr. Shatto then made a motion to requisition from North Middleton Township:

for water,	\$	56,547.60
for sewer,		60,376.22

Mr. Dye seconded the motion and it also passed unanimously.

Mr. Shatto then made a motion, seconded by Mr. Lebo, to approve a special requisition for the Fulton Bank Note payment:

for water,	\$	47,440.40
for sewer,		160,631.53

It passed unanimously.

Mr. Shatto then made a motion to approve:

From the Orrstown Capital Account:

<u>Req. #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
O-243	GHD	Engineer-Annual Reports	\$ 85.00
O-244	GHD	Engineer-Chlorine Booster Station	271.24
O-245	GHD	Engineer-Marion Ave/ Pheasant Run	1864.15
O-246	Phillips	Credenza for Folder/ Stuffer	1654.00
O-247	L/B Water Service	Sensus Auto Gun	1589.51
O-248	U.S. Municipal	Balance of Dump Truck	27361.00
O-249	U.S. Municipal	NMA half of VacCon Truck	200109.50

Mr. Dye seconded the motion and it passed unanimously.

Mr. Hurley asked if the auditor bill was the total for the year. Mr. Koch said he would check for sure, but added that we just got it revised to a lower amount.

SECRETARY'S REPORT:

Mr. Lebo commented on:

- An email from Ms. Sorresso, 4 Clearview Drive, regarding the possibility of public water being installed in her area. She wants to be able to review survey results firsthand and to have a say in the decision. Mr. Koch said that we will wait until the survey results are posted and see if she contacts us after that.
- An Order of Discharge from U.S Bankruptcy Court for a former customer. Mr. Koch said living elsewhere will not get him out of the municipal liens that have been placed on his former property.
- An email from Sara Michaels attaching a copy of the change to the auto insurance policy that adds

the new dump truck and including an insurance card for it.

- A Certified Letter from DEP regarding the on-site assessment of NMA's lab. A list of deviations that needs to be addressed was attached. Mr. Koch said that there is no need to discuss it.
- An email from Ms. Fuller to Mr. Gilroy concerning a Sheriff Sale coming up at 94 Channel Drive.
- A letter from Pennsylvania Insurance Department regarding the USTIF. They are nearly done with the design of an Internet-accessible system for billings and payments. Payments will no longer be accepted by check or ACH.

PERSONNEL COMMITTEE:

Mr. Koch remarked that everyone has returned to work. A summer helper starts next week. Mr. Koch wants to advertise for help in Maintenance help.

OLD BUSINESS:

Mr. Hurley thanked the Authority for the meal provided at an PMAA offsite meeting recently. He said that it was a very informational meeting.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:40 PM.

Respectfully submitted,

Greg Lebo
Secretary

Mary Dutchess
Recording Secretary