NORTH MIDDLETON AUTHORITY

Board Meeting

July 17, 2017

Place: North Middleton Authority

Administration Building 240 Clearwater Drive Carlisle, PA 17013

Time: 6:00 PM

Present: Authority members present were: Jim

Hurley, Bob Reisinger, Stanley Dye, and Blaine Shatto. Also present were Pete Lusardi of GHD, Engineer; David Parks, Solicitor; and E. Lee Koch, Manager.

Visitors: None.

MINUTES:

Mr. Shatto indicated an error in the Minutes of the Board Meeting held on June 19, 2017. Mr. Hurley made the motion to approve payment for the Capital Account. Mr. Reisinger made a motion to approve the Minutes as corrected. Mr. Dye seconded the motion and it carried unanimously.

SOLICITOR'S REPORT:

Mr. Parks reported that, regarding the Brubacker project, the two attorneys involved have reached a resolution, in that the developer will make ingress and egress promises. Mr. Parks stated an agreement should get signed to that effect. Mr. Koch requested a copy of the easement they want to have signed, and indicated he may be able to help in the process of getting it signed.

ENGINEER'S REPORT:

Mr. Lusardi reviewed a written summary of GHD's activities on behalf of the Authority:

Marion Avenue Pump Station Upgrade: All permits have been received. GHD provided a 90% design submittal for

review on May 19, 2017. They have requested a 90% review meeting.

<u>Brubacker Development</u>: Tim Parthemore continues to review updates and is consulted as needed.

Chlorine Booster at the Elevated Water Tower Project and Miscellaneous Water: NMA is constructing and consulting GHD as needed.

Annual Report: A draft of the report was submitted to NMA on June 2, 2017. GHD is awaiting comments/approval from NMA.

MANAGER'S REPORT:

Mr. Koch's written report was sent to Board Members prior to the evening's meeting. It included:

Chlorine Booster Station: Work on the booster station continues as materials and personnel are available. The three concrete doghouse manholes were installed. The roofing is almost completed; some of the siding is completed. This week, the paving projects will be completed and personnel from the township and authority will continue with this project. The door is scheduled for delivery on July 20, 2017. After it is installed, we should be able to complete the exterior. Instrumentation controls, chlorine injection pumps and other equipment should start to be installed the week of July 24, 2017, followed by electrical.

Developments:

Brubacker Project: After consulting with Mr. Wentz's attorney (McKnight) and the Developer's attorney (Sisko), we have all agreed in concept to language that will satisfy Mr. and Mrs. Wentz enough to sign the easement. An agreement is to be signed by the Developer stating that Mr. Wentz or his future assigns will have access to public streets and water and sewer access at the same location to the western portion of the Wentz Lands. This, along with a written statement from Mr. Gilroy's office indicating that the metering stations are sufficient to service the entire Wentz property, was enough to convince the Wentz's to agree to the easement. The easement has not been signed, but we are hopeful this can be completed by the end of the week.

<u>Wertz Run Heights</u>: Meeting with engineer, contractor and developer on July 24, 2017, at 9:00 AM to review

their plans for the Wertz Run Interceptor upgrade. Other than this meeting, this plan has been quiet. At the Board meeting, Mr. Koch added that he did have a meeting earlier in the day on the upgrade and Gleim was there. Mr. Koch informed the Board that we would have to talk to the land owners to see about getting a construction easement and he will try to work with Messrs. Gilroy and Parks to try and get a generic temporary construction easement drafted, working with the Alpha engineers (the engineer for the developer) to attach where that would be on the drawings.

Frederick Court: This plan has been on again/off again over the past ten years or so. It is located off of George Avenue and is a 48-unit Garden Apartment Complex. We have written several reviews on this property and also met in person with the EIT from Madden Engineering. We are slowly getting the design of this project in place. It will probably take another meeting in person to get them to a final point where we can approve the plan.

Tin Cup - 817 Newville Road: This is a one-unit commercial building for the preparation of cookies and other goodies. It is located between Lebo's Plumbing and the Rustic Tavern. A two-inch water main was installed two years ago and the sewer connection will be directly into the Borough of Carlisle's sewer main which flows through the property. We have written several reviews to Madden Engineering for this project and we are not sure whether they don't read the reviews or just choose not to follow them. Mr. Koch spoke with a representative from the Borough and was advised that they will require a monitoring manhole and an outside grease trap.

Consumer Confidence Report (CCR) for 2016: Last month in his report, Mr. Koch stated the CCR's were posted on our web page. He wanted to know if anyone accessed the report from the web site and if they had any difficulties locating the report. At the meeting, Mr. Hurley said that he did, and thought it looked good.

Miscellaneous - Longs Gap Water Project: At the meeting, Mr. Koch recapped that the results of the survey showed that close to 70% of respondents were opposed. About 12% had said yes, and the rest were maybe. He also recapped his suggestion to get the Township onboard and do something similar to the Act 537 to sample well water.

He thought about it later, and recalled that it had been a very involved undertaking in which the Township had hired a school teacher during the summer months to collect the samples. As there are only a few people on Creek Road who are interested in water, he thought perhaps we could find out the cost, buy the materials and let the people pay for the installation. He remembers installing a valve at the end of the current waterline in case there was interest to extend it sometime in the future. He cited the path of the waterline and how far it would need to go up Longs Gap.

Mr. Reisinger said that at the last Board Meeting he told the Board that based on the survey information and responses, it is not on the supervisors' radar for a big project. As of now, they are aware of it, but currently they have no intentions of going into it. Mr. Koch said that he feels at least this would be one option that could be offered to interested parties along Longs Gap Road, just north of Creek Road that responded yes. He said he would send an email to the Gleim Group to try to get an idea of cost, see what that might be, and then we could go from there.

SUPERVISORS' REPORT:

Mr. Reisinger had no report.

TREASURER'S REPORT:

Mr. Shatto reported on bills that were paid in June and stated that operating costs were as follows:

for	water,	\$ 43,575.57
for	sewer,	56,640.09

He made a motion to approve payment of the bills. Mr. Dye seconded the motion and it carried unanimously. Mr. Shatto then made a motion to requisition from North Middleton Township:

for	water,	\$ 43,080.92
for	sewer,	56,042.64

Mr. Reisinger seconded the motion and it also carried unanimously.

Mr. Shatto then made a motion to approve:

From the Orrstown Capital Account:

Req. #	<u>To</u>	<u>For</u>	Amount
0-265	Monarch Pro- ducts	Chlorine Booster \$ Station	2455.99
0-266	Blackbaud	Transfer Data - Accounting Software	2206.00
0-267	R.F. Fager	Chlorine Booster Station	59.52
O-268	Korporate Com- puting	2 New Computers	3333.00
0-269	The Meter Guy	Chlorine Analyzer- Booster Station	8880.00
0-270	Fastenal	Chlorine Booster Station	36.00
0-271	DriveKore	Chlorine Booster Station	425.00
0-272	L/B Water Ser- vice	Chlorine Booster Station	832.79
0-273	Tri-Boro Con- struction	Chlorine Booster Station	15.38
O-274	NorthEastern Supply	Chlorine Booster Station	44.92
0-275	Carter Lumber	Chlorine Booster Station	3108.13

Mr. Dye seconded the motion, and it carried unanimously. Mr. Hurley asked about the two new computers for \$3300. Mr. Koch explained that two new stations were purchased and one of the old ones is being turned into a check deposit station. Cash is still handled here, usually with staff taking cash to the bank over the lunch hour.

SECRETARY'S REPORT:

Mr. Dye commented on:

- An email from Randy Readshaw on Prickly Pear Drive, regarding the alarm going off on his grinder pump the last couple of weeks. The email was forwarded to Mr. Koch for response.
- A letter from Mr. Gilroy to Jodie Fuller stating that information was forwarded to the Courthouse

to satisfy a lien against Shirley Arnold, 1142 Pheasant Drive.

- A note written by Thomas Gruver, 119 Brookwood Drive, on NMA's Ways to Conserve Water in Your Home and Yard that was included with a bill. Mr. Gruver does use less than the minimum but more than 180 gallons. The note asked "why worry about waste, you pay anyway."
- An email forwarded by Rhonda Koch from Keith Seibert, a Middlesex Township police officer, regarding a blood drive being held on July 29, 2017, to benefit Cpl. Tim Groller, a Carlisle police officer who is fighting Stage 4 cancer. The notice was posted on NMA's bulletin board.

PERSONNEL COMMITTEE:

Mr. Koch reported that all is good in the Personnel Report.

OLD BUSINESS:

Mr. Hurley asked about the pipeline activity on Chet Schlusser's property. Mr. Koch said that horizontal boring is not occurring yet, and that on July 24, 2017, open cutting will begin on Pine Creek Drive. Mr. Koch recapped some conversations he'd had with Mr. Schlusser in the past regarding activity on his property.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:34 PM.

Respectfully submitted,

Stanley Dye Assistant Secretary/Treasurer