

NORTH MIDDLETON AUTHORITY

Board Meeting

August 21, 2017

Place: North Middleton Authority
Administration Building
240 Clearwater Drive
Carlisle, PA 17013

Time: 6:00 PM

Present: Authority members present were: Greg
Lebo, Stanley Dye and Blaine Shatto.
Also present were Hubert Gilroy, Solicitor;
And E. Lee Koch, Manager.

Visitors: Mr. Ty Trainor

MINUTES:

A motion was made by Mr. Shatto and seconded by Mr. Dye, to approve the Minutes of the July 17, 2017, Board Meeting. The motion carried unanimously.

VISITORS:

Mr. Trainor (45 Roaring Creek Ct.) attended the meeting to talk with the Board about possibly getting credit for sewer charges that he said were incurred due to summer watering of his lawn and gardens. Mr. Trainor discussed some alternative methods of metering water, such as through an isolated, inspected line, to avoid sewer charges when watering. He talked about averaging out use over the cooler months, and also suggested a 15% discount on June, July and August sewage billings.

Mr. Trainor respectfully asked that his request be considered, and decided upon later, as the full Board was not in attendance at the meeting. Mr. Koch stated he has heard of a "deduct meter" before, and said part of the concern is this method does not promote water conservation. He added that NMA does not have an endless water supply, and further explained that the Authority does not have control over how people use the water. He pointed out, however, if a broken water pipe results in high water use that does not enter into the sewer system, we will adjust billings accordingly in those cases. He stated that any adjustment could

affect a revenue stream, therefore sewer rates might have to be looked at should any changes occur.

SOLICITOR'S REPORT:

Mr. Gilroy reported that the Wentz easement has been worked out (Brubacker property).

ENGINEER'S REPORT:

None.

MANAGER'S REPORT:

Mr. Koch's written report was sent to Board Members prior to the evening's meeting. It included:

Chlorine Booster Station: At the meeting, Mr. Koch said that the Chlorine Booster Station was inspected earlier in the day by PA DEP and that it had gone well. No flaws were pointed out, and the inspector asked for a manual to be provided. Mr. Koch scanned a copy to him. Assuming they find everything to be in order, an operations permit will be provided to the Authority and we can begin using this station as needed. We have some grading to finish, lawn repair, sidewalk to replace and other miscellaneous items to finish.

Brubacker Project: The Wentz right-of-way and easement for locating the water meter building and equipment on his property has been signed and recorded. Mr. Koch has not talked with the developer, but plans to do so next week.

Wertz Run Heights Interceptor: ALPHA Consulting Engineers, (engineer for Gettys) provided us with various documents for submission to PA DEP. The documents were reviewed and we provided comments back to ALPHA. They made corrections and Lee Bothell stopped by earlier in the day with corrected copies to be signed, which Mr. Koch did. ALPHA will now submit them to the various agencies. There has been no activity this past month on other recent development projects.

Longs Gap Road Water Line Extension: *Longs Gap Road Water Line Project, just north of Creek Road along the east side of Longs Gap Road.*

The project consists of 425 feet of 6" Ductile Iron Pipe connecting onto an existing water valve at the intersection of Longs Gap Road and Creek Road. The 6" mainline pipe will be installed along the east side shoulder of Longs Gap Road and end at the intersection of Bellaire Ave. and Longs Gap Rd. with a fire hydrant and the installation of two gate valves for future extensions.

There would be a total of five water service connections to this water main, three on the opposite side of Longs Gap (long) and two on the same side (short).

Creek Road would have to be closed one full day at the intersection with Longs Gap to allow the contractor to excavate around the existing Sunoco pipeline and a storm sewer owned by North Middleton Township.

The project anticipates closing the road during daylight hours from Bellaire Ave. to Creek Road in order to save money on traffic control (flaggers).

A reputable contractor would take approximately 2-3 weeks to complete, with good weather conditions.

One estimate (which was attached to Mr. Koch's report) was provided to us from a local contractor to complete this work. There will be no decisions regarding the work, as this is being provided to give us an idea of the cost involved.

Miscellaneous: Mr. Koch said that Mr. Reisinger had approached him about the Authority doing Municipal Separate Storm Sewer (MS4) billings. Mr. Koch does not believe office staff will have time to take on the additional work without additional help. He went on to state that the MS4 program should have a designated coordinator to respond to the numerous inquiries and questions that will come with this program.

SUPERVISORS' REPORT:

None.

TREASURER'S REPORT:

Mr. Shatto reported on bills that were paid in July and stated that operating costs were as follows:

for water,	\$	50,825.19
for sewer,		79,246.94

He made a motion to approve payment of the bills. Mr. Dye seconded the motion and it passed unanimously. Mr. Shatto then made a motion to requisition from North Middleton Township:

for water,	\$	50,059.09
for sewer,		78,378.02

Mr. Dye seconded the motion and it also passed unanimously.

Mr. Shatto then made a motion, seconded by Mr. Lebo, to approve a special requisition for the Fulton Bank Note payment:

for water,	\$	47,440.40
for sewer,		160,631.53

It passed unanimously.

Mr. Shatto then made a motion to approve:

From the Orrstown Capital Account:

<u>Req. #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
O-276	Carter Lumber	Chlorine Booster Station	\$ 2348.03
O-277	Advanced Electronics	Chlorine Booster Station	1838.20
O-278	John W. Gleim	Chlorine Booster Station	6345.00
O-279	Kappe Associates, Inc.	West End Pump Station	8495.00
O-280	NorthEastern Supply	Chlorine Booster Station	184.96
O-281	Sherwin Williams	Chlorine Booster Station	458.98
O-282	The Meter Guy, LLC	Chlorine Booster Station	17402.96
O-283	Tuckey	Chlorine Booster Station	194.85

Mr. Dye seconded the motion, and it passed unanimously.

SECRETARY'S REPORT:

Mr. Lebo commented that there had been a lot of correspondence regarding meter readers unable to access meters to read them; liens and collections. Mr. Koch said inaccessible meters have been a real problem. Mr. Lebo also commented on:

- A response letter from Madden Engineering to Mr. Koch regarding Tin Cup Properties Land Development for 817 Newville Road. Mr. Koch commented that this situation is not getting resolved.
- A letter from PA DEP regarding NMA's Corrective Action Report (Laboratory Accreditation) in response to the February 28, 2017, on-site assessment. Part of the response was found to be unacceptable. Mr. Koch indicated Brian White is dealing with the matter, but that it is a difficult program to deal with.

PERSONNEL COMMITTEE:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:44 PM.

Respectfully submitted,

Greg Lebo
Secretary

Mary Dutchess
Recording Secretary