

NORTH MIDDLETON AUTHORITY

Board Meeting

April 17, 2017

Place: North Middleton Authority
Administration Building
240 Clearwater Drive
Carlisle, PA 17013

Time: 6:00 PM

Present: Authority members present were: Jim Hurley, Bob Reisinger, Blaine Shatto, Stanley Dye and Greg Lebo. Also present were Hannah Stewart of GHD,Engineers; David Park, Solicitor; and E. Lee Koch, Manager

Visitors: Barbara Neusbaum, Linda Nopson, John Neusbaum

MINUTES:

Mr. Reisinger made a motion to approve the Minutes of the Board Meeting held on March 20, 2017. Mr. Lebo seconded the motion, and it passed unanimously.

VISITORS:

Ms. Neusbaum lives at 251 Bellaire Park Road, and was joined at the meeting by her brother and sister to inquire about the survey they recently received from NMA. She asked if the Authority is "putting water in". Mr. Koch explained that we are only doing a survey and that there has not been any design or engineering on a project. Ms. Neusbaum asked why the interest in (the possibility of) getting water has surfaced, and Mr. Koch further explained that the Lehman's Crossing extension brought water out further, so more residents are able to connect now. Some other residents have inquired about getting it, and due to that interest, the surveys were sent out. He added that the results are a snapshot right now, and so far, about 50% of recipients have replied. Mr. Koch showed the visitors the drawings that were available of the affected sections/areas that were surveyed.

SOLICITOR'S REPORT:

Mr. Park reported that he had a copy of the access easements. They will be reviewed and responded to

within a week. Mr. Koch stated that the access easements are in relation to the Brubacker tract.

ENGINEER'S REPORT:

Ms. Stewart reviewed a written summary of GHD's activities on behalf of the Authority:

Marion Avenue Pump Station Upgrade and Pheasant Run Force Main:

GHD is awaiting permit review. Structural, architectural and electrical designs are underway.

Brubacker Development: Tim Parthemore continues to review updates and is consulted as needed.

Chlorine Booster at the Elevated Water Tower Project and Miscellaneous Water: Chlorine Booster Station: GHD has continued to work with DEP through permit review questions.

Annual Report: GHD has requested information for the Annual Report, and it was provided at the meeting.

MANAGER'S REPORT:

Mr. Koch's written report was sent to Board Members prior to the evening's meeting. It included:

Survey Questionnaire for Longs Gap Water Distribution System: NMA staff sent a letter with a short survey to each property owner within the Longs Gap Road Area from Channel Drive north to and including East Slate Hill Road. The survey will also include all of the side streets and properties. The survey did not include Lehman's Crossing; the developer will provide for those properties as part of their project. There was a total of 244 letters sent representing approximately 271 dwelling units. To date, 116 were returned with responses. A quick snapshot of the count is as follows:

- * 89 no responses (76.7%)
- * 23 yes responses (19.8%)
- * 4 yes/no, maybe, perhaps or not really responses (3.4%)

We plan to work on the survey results next week and make the responses available on our web site.

Flusher- Vacuum Truck: Mr. Koch spoke with Debi Ealer and Zack Zook from the Township and they gave him

approval to order the Flusher-Vacuum Truck. It is his understanding the truck is at the chassis dealer for servicing and will be delivered to us after the entire unit has been checked and serviced, approximately May 9, 2017. There will be a training day set up, which is to be determined, with both the Township and Authority staffs. Mr. Dye indicated he would like to attend the training.

Developments

Brubacker Development: Not much activity. We still have not heard back from the developer regarding the agreement, insurance or escrow accounts. We did hear from the developer regarding the Wentz Property easement. The Wentz easement is important because this is the preferred location for the water meter building. Apparently, Mr. Wentz is not comfortable with signing the easement. Mr. Koch spoke with him, and they agreed that NMA should have our solicitor contact his attorney in an attempt to work out his concerns. It appears there may be some misunderstandings with the shared access and maintenance of the ground around the easement. Mr. Wentz was very cordial with Mr. Koch. Mr. Koch would like to see the water meter building put there due to the location being well-suited for possible future developments.

Mountain View Estates Phase II: The developer's engineer picked up some as-built drawings from the Wertz Run Project which provide them with a starting point for addressing the upgrade for the Wertz Run Interceptor. The engineer has requested a meeting with Mr. Koch, but a date has not yet been set.

SUPERVISOR'S REPORT:

None.

TREASURER'S REPORT:

Mr. Shatto reported on bills that were paid in March and stated that operating costs were as follows:

for water,	\$	51,135.79
for sewer,		70,931.85

He made a motion to approve payment of the bills. Mr. Dye seconded the motion and it carried unanimously. Mr. Shatto then made a motion to requisition from North Middleton Township:

for water,	\$	50,657.32
for sewer,		70,250.56

Mr. Lebo seconded the motion and it also carried unanimously.

Mr. Shatto then made a motion to approve:

From the Orrstown Capital Account:

<u>Req. #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
O-235	Comm of PA	WQM Permit-Marion Avenue PS	\$ 500.00
O-236	Cumb Co Conser- vation Dist	Marion Avenue Pump Station	500.00
O-237	Borough of Car- lisle	3 rd Qtr 2016 Capital Costs-Sewer	1710.90
O-238	Blackbaud	Accounting Software	4000.00
O-239	L/B Water	2 Interrogators & 1 Pitprobe Extension	12526.00
O-240	GHD	Engineer-Marion Ave/ Pheasant Run	4717.22
O-241	GHD	Engineer-Chlorine Booster Station	669.78
O-242	GHD	Engineer-NDES Permit Renewal	108.75

Mr. Lebo seconded the motion and it passed unanimously. Mr. Hurley questioned the requisition for L/B Water, and Mr. Koch explained that it is for the software for the water meter reading and billing program. It is separate from the accounting software recently discussed.

SECRETARY'S REPORT:

Mr. Lebo commented on:

- A letter received from the resident at 4 Clearview Drive stating that the installation of public water in her area will be a great financial burden to her and others in the neighborhood.

- Two emails from Benecon advising of their new office location and of a new service being offered to Capital Blue Cross members regarding a free communication service.
- Notice of the 2017 Region 4 Spring Meeting on May 9, 2017.
- An adequacy letter from the Cumberland County Conservation District stating that the final plan for the Marion Avenue Pump Station and Force Main has been reviewed and adequately meets the requirements for erosion control.
- A letter from GHD to DEP with responses to DEP's comments regarding the Chlorine Booster Station. Revised drawings were included.

PERSONNEL COMMITTEE:

There was no report, but Mr. Koch mentioned that at the State Conference, NMA was one of three Authorities that received an award for assisting the Carlisle Borough in December with the water plant crisis.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:35 PM to go into Executive Session.

Respectfully submitted,

Greg Lebo
Secretary

Mary Dutchess
Recording Secretary