

NORTH MIDDLETON AUTHORITY

Board Meeting

July 18, 2016

Place: North Middleton Authority
Administration Building
240 Clearwater Drive
Carlisle, PA 17013

Time: 6:00 PM

Present: Authority members present were: Bob Reisinger, Stanley Dye, Blaine Shatto and Greg Lebo. Also present were Hannah Stewart of GHD, Engineer; David Park, Solicitor; and Brian White, Chief Operator.

Visitors: None.

MINUTES:

Mr. Shatto made a motion to approve the Minutes of the Board Meeting held on June 20, 2016. The motion was seconded by Mr. Dye, and carried unanimously.

VISITORS:

No visitors were present.

SOLICITOR'S REPORT:

Mr. Park had no report.

ENGINEER'S REPORT:

Ms. Stewart reviewed a written summary of GHD's activities on behalf of the Authority:

CRAPS #2 Upgrade:

- PSI and GSE have reported that their punchlist items have been completed.
- Final walkthrough has been scheduled for July 25, 2016, for both PSI and GSE.
- PSI has submitted their final AFP (AFP #5), which Mr. Koch and Ms. Stewart discussed requesting approval for at the meeting. The payment will not be delivered to PSI until after the final walkthrough is completed.

- PSI noted two warranty items: 1) The heater was replaced to resolve the chatter noise. 2) One of the floats in the wet well was defective and PSI is working with Kappe to replace this float.
- GSE has not yet submitted their final AFP. GSE responded earlier in the day and will submit it next week.

WWTP NPDES Renewal: GHD has worked with NMA to address all of DEP's comments to date on the permit application. They are expecting a draft permit from DEP within the next few weeks. Once the draft permit is issued, there is a 30-day public review period. At that time, GHD will review the draft permit and provide a memo to NMA highlighting the differences between this permit and their current permit and provide any suggested comments to DEP. At the meeting, Ms. Stewart stated she assumes DEP will require Free Cyanide to be monitored without a limit, since re-sampling did not solve that issue.

Marion Avenue Pump Station Upgrade and Pheasant Run Force Main: GHD has investigated some layout options for the Marion Avenue pump station and is reviewing the data from the existing pump station. NMA provided additional daily log information to GHD at the evening's meeting. GHD plans to meet with Mr. Koch and Brian White after the NMA CRAPS #2 final walkthrough to discuss these options and to make sure they are meeting goals for the project.

Brubacker Development: Tim Parthemore worked with Mr. Koch to provide a review letter to the developer. GHD has been told that the developer's engineer is working to update the plans accordingly and that those plans will be sent to them electronically. They have not yet received the updated plans.

Total Organic Carbon (TOC): Pete Lusardi discussed this with Mr. Koch. As noted in Mr. Koch's July report, NMA has followed the requirements and this is now a closed issue.

MANAGER'S REPORT:

Mr. Koch's written report was sent to Board Members prior to the evening's meeting. He was absent, so Brian White presented it. The report included:

Cavalry Road Area Pumping Station: We have scheduled a final walkthrough for the pump station project for July 25, 2016, at 10:00 AM. The contractors are in the

process of completing their paperwork for project closeout and have completed their punchlist items.

PSI has submitted draft payment application #5 (final) in the amount of \$35,180.00, which includes an additional three yards for rock removal, which we all agreed upon early in the project while excavating for the wet well.

GSE is planning to submit payment application #3 (final), which should be in the amount of \$9,731.30. At the time Mr. Koch prepared his report, he had not seen the draft paperwork from GSE.

The plan is to have the Board approve the draft payment application at the meeting, and hold the checks until the final walkthrough and project closeout meeting scheduled for July 25, 2016.

Mr. Koch was also discussing paving for this project with Schlusser Paving, who suggested we base coat this year then let it sit until next Fall for final top coat. Schlusser Paving will provide an estimate for this work.

Total Organic Carbon (TOC) Notices: Notices were hand delivered to approximately 1200 water customers on the north side of the Conodoguinet Creek, which resulted in twelve phone calls for further information. Most were very understanding and seemed to get the message that we were trying to convey. The problem with the notices is the mandatory language that is required by EPA & PA DEP. The mandatory language can cause confusion and in some cases, anxiety for a few of the customers.

The Sentinel contacted Mr. Koch and he provided the reporter with a copy of the notice, asked him to carefully read it twice and then call him back for discussion. He did and Mr. Koch believes from their conversation that he understood the message. A short article appeared in the Sentinel about the issue.

Wastewater Treatment Plant: The sludge scrapers for the clarifiers were getting worn and needed to be replaced. Instead of contacting Schreiber Corp. to have them build a new set, the work was completed in-house. Mr. White and Brent Shughart spent a few days making the first set of scrapers, with heating, bending, cutting and welding a new set together. They were recently coated and now are in place in the treatment unit. They did a nice job on making them and Mr. Koch asked them to weld their initials onto the scraper set along with the year they built them. During the meeting, Mr. White explained the rebuild

process and answered some questions that Board members asked.

Mr. Koch's report went on to say that the plan is to transfer from the other treatment unit into this unit over the weekend and they will soon start to build another set of scrapers for the second treatment unit.

At the meeting, Mr. White added that over the past weekend, the #2 Pumping Station had a failure. There was a medical bandage that got stuck and locked the pump up. The pump was pulled out earlier in the day and worked on. When it failed again, it was discovered that one of the fuses inside the control panel was out and was replaced. Everything seems to be running fine now. Mr. White commented that he would like to put out some kind of notice on the website and/or newsletter about what not to put down the sewer.

SUPERVISORS' REPORT:

None.

TREASURER'S REPORT:

Mr. Shatto reported on bills that were paid in June and stated that operating costs were as follows:

for water,	\$	45,035.15
for sewer,		75,185.52

He made a motion to approve payment of the bills. Mr. Lebo seconded the motion and it passed unanimously. Mr. Shatto then made a motion to requisition from North Middleton Township:

for water,	\$	44,590.34
for sewer,		74,646.86

Mr. Dye seconded the motion and it also passed unanimously.

Mr. Shatto then made a motion to approve:

From the Orrstown Capital Account:

<u>Req. #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
O-207	GHD	Engineering-CRAPS#2	\$ 1943.20

O-208	GHD	Engineering-Marion Ave/ Pheasant Run	532.00
O-209	Borough of Carlisle	1 st Qtr 2016 Capital- Sewer	540.26
O-210	Garden Spot Electric	CRAPS#2 Upgrade	9731.30
O-211	PSI Pumping Solutions	CRAPS#2 Upgrade-final	35180.00

Mr. Dye seconded the motion, and it carried unanimously.

Mr. Reisinger commented that the Budget had been included in Board packets. Mr. Shatto said that he recalled last year's Budget having a small water rate increase approved, but didn't think it had gone through yet. The consensus was to table the discussion until next month when Mr. Koch is present. Mr. White said he would inform Mr. Koch that this should be added as a discussion item.

SECRETARY'S REPORT:

Mr. Lebo commented on:

- The DEP letter regarding notifications, discussed earlier in the meeting.
- A letter regarding water and sewer capacity concerning the Brubacker property and some questions to clarify where things stood on this development which Ms. Stewart addressed.
- A letter from DEP regarding a status change for accreditation, which Mr. White explained by stating that every year, NMA has to do a performance efficiency test for all the testing done in the lab. We did not pass the testing on the Total Solids. He talked to another DEP official to see if the testing other facilities have done for us could be used instead and DEP is fine with that.
- The upcoming lead and copper testing. Mr. White answered that it has to be done every three years and we are in the third year cycle now.

PERSONNEL COMMITTEE:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Mr. Reisinger briefly discussed an owner/tenant billing agreement.

ADJOURNMENT:

The meeting was adjourned at 6:20 PM.

Respectfully submitted,

Greg Lebo
Secretary

Mary Dutchess
Recording Secretary